



Northern Strategy Intermediary Partnership Stage 2 Application

Instructions to complete the application form

This application form is structured to help you give reviewers easy access to your project information. This form is divided into the following sections:

- Part 1 - General information
- Part 2 - Project summary
- Part 3 - Project details
- Part 4 - Project work plan and budget
- Part 5 - Declaration

Complete Stage 2 applications are due on **June 13, 2022, by 11:59pm ET** and may be submitted to northern@fsc-ccf.ca.

Stage 2 applications will be considered complete when they include the following:

- **Full Project Application Form** – submitted as a PDF attachment using this template
- **Work plan** – submitted as a PDF attachment
- **Detailed budget form** – submitted as an excel attachment using the template provided

All documents should use the following filename format:

- Leadorganization Application.pdf
- Leadorganization Work Plan.pdf
- Leadorganization Budget.xlsx (only.xlsx files can be uploaded)
- Any supporting documents should use the same filename format

Please note that the individuals assessing the Stage 2 applications will be different from those who reviewed the Stage 1 Letter of Expression of Interest and therefore in some cases FSC-CCF is repeating requests for some information. Do not assume the assessor will have access to your Stage 1 Letter of Expression of Interest submission.

Feel free to cut and paste from your Stage 1 submission to your Stage 2 application as your organization determines is appropriate.

If you would like to request accommodations or other types of support, or if you have any questions while compiling your application, you may contact our team at northern@fsc-ccf.ca. We would be happy to answer any questions or discuss the details of your application.

PART 1 - GENERAL INFORMATION

1. Lead organization

Name of lead organization

Yukonstruct Society - NorthLight Innovation Hub

Business # or charitable

82276 2183 RC0001

Name of organization president or equivalent

Lana Selbee

Name and title of project lead

Lana Selbee - Executive Director

Project lead's preferred method of contact (email address and phone number)

lane@yukonstruct.com - (867)-457-0150 ext.3

Mission statement and brief description of organization

Vision: To empower Yukoners to bring their ideas to life in a creative, innovative community.

Mission: Yukonstruct ignites doers and dreamers through access to shared space, knowledge, and resources.

Yukonstruct Society is proud to manage NorthLight Innovation, the first community-driven innovation hub North of 60 in Canada. We are dedicated to providing access to skill-based training and startup business support to all Yukoners, and we do this through STEAM youth programming, one-on-one business coaching and mentorship, our startup bootcamps to validate and launch ideas, and through access to innovation-focused programs and workshops. We are dedicated to ensuring all Yukoners in the territory have access to what they need to build a thriving future for themselves and their communities. Our organization is committed to ensuring that our programs and resources are accessible and relevant to equity seeking groups, and we are focused on partnerships that advance reconciliation in the North.

(150 words maximum)

Organization's website

www.yukonstruct.com

Organization's address

2180 2nd Avenue | Whitehorse, YT | Y1A 5N6

Organization's phone number

(867) 457-0150

What was your organization's total budget in the last fiscal year?

\$1.8 million

Please provide the total full time equivalent staff at your organization and break down by the number of full and part-time staff members, as well as temporary workers. What role do volunteers play in your organization, if any?

We currently employ 9 full-time employees, 5 part-time employees, and we have two part-time youth interns running STEAM programming for youth throughout the summer. Volunteers play a big role in our makerspace skill-development workshops and in our Startup Bootcamp as program speakers and mentors. We engage an average of 50-75 volunteers annually to share their knowledge and skills with the broader Yukonstruct community.

(100 words maximum)

2. Proposed project

Project title

Lighting up the North

Project start and end dates

August 1, 2022 - September 30, 2023

Projects must end no later than September 30, 2023, FSC will need to receive your final activity report and audited financial statement by the end of 2023.

Amount requested from FSC (total)

\$545,000

Project partners and their province or territory of location (if applicable)

Please include any organizations that will be co-delivering elements of your project, and whose involvement is a vital component of the program design. If the lead applicant is applying on behalf of a consortium, other organizations participating in this consortium should be listed here.

Yukon University, Yukon
IRP Consulting, Yukon
OUTFRNT Consulting, Yukon
Connected North c/o TakingITGlobal, Ontario
Sustainable Impact Foundation, Ontario
Spring Activator Inc., British Columbia
The Pivotal Point, British Columbia

PART 2 - PROJECT SUMMARY

1. Project “one-liner”

In 1–2 sentences, what critical insights and contributions into skills innovation in Northern Canada will your project aim to provide and how?

To capacity build prospective and emerging entrepreneurs, innovators and business leaders, providing them with the skills, tools, and resources they need to build thriving and resilient ventures. This project builds on our previous work to develop a locally-focused, inclusive innovation ecosystem for the North, by the North, in Yukon.

(50 words maximum)

2. Project summary

How would you summarize your project in one paragraph? What is the value and impact your project hopes to achieve as it relates to small and medium-sized enterprises (SMEs) and entrepreneurship for the North and why does it matter to the future success of the region(s) served?

Entrepreneurship and innovation are core pillars to creating a resilient and sustainable economy in the Yukon. This project intends to create a mindset shift for the community by bringing entrepreneurship curriculum into schools, extending support for entrepreneurs through networking building, storytelling and mentorship, and developing the ecosystem of capital that will ensure that the funding needed to help launch and scale ventures. In parallel, the project will explore the challenges existing in rural Yukon communities that create barriers to engagement in entrepreneurship. Our work with Innovation Week, and our partnership to support the creation of an Indigenous-led Social Lab for the North will look at pressing issues and explore how we can activate local capacity to solve them, as well as raising the awareness and engagement of Yukoners in the innovation ecosystem.

By developing connected networks, training, mentorship, access to capital, and community engagement, this project will be able to not only impact the community during the scope of the project, but it will also create a template for how to amplify SMEs and investment in many other communities in the North and across Canada.

(200 words maximum)

3. Other information

Please list the province(s) and/or territories served for this project.

Please note that applicants will not be looked upon more or less favourably based on the number of geographic areas selected.

	Alberta
	British Columbia
	Manitoba
	New Brunswick
	Newfoundland and Labrador
	Nova Scotia
	Ontario
	Prince Edward Island

	Quebec
	Saskatchewan
	Northwest Territories
	Nunavut
YES	Yukon
	Other – Please explain:

Please list specific Northern Canada region(s) or community/ies for each of the provinces and territories you have selected above where activities will take place:

In the Yukon, our services are accessible to all rural and remote Yukon communities across the territory, and we have a Community Outreach Manager to oversee this. Our physical space is located in Whitehorse, Yukon.

Please identify the target population(s) served through this project.

If you check more than one target population, please number starting with “1” for the primary target population on which your project will focus. Please note that applicants will not be looked upon more or less favourably based on the number of populations selected.

	Immigrants
2	Indigenous peoples
	LGBTQ2S+ peoples
	Newcomers (arrived in Canada in the last 5 years)
	Older adults (65 years and older)
1	People from rural, remote and Northern communities
	People living in official language minority communities
3	People with essential skills gaps
	People without post-secondary education
	Persons with disabilities and Deaf persons
	Racialized persons
	Refugees

	Veterans
5	Women
4	Youth (age 15-29)
	Other – Please explain:

Please identify whether your organization’s leadership comprises the following target populations.

yes	Immigrants
yes	Indigenous peoples
yes	LGBTQ2S+ peoples
	Newcomers (arrived in Canada in the last 5 years)
yes	Older adults (65 years and older)
yes	People from rural, remote and Northern communities
	People living in official language minority communities
	People with essential skills gaps
	People without post-secondary education
	Persons with disabilities and Deaf persons
yes	Racialized persons
	Refugees
	Veterans
yes	Women
yes	Youth (age 15-29)
	Other – Please explain:

Please identify the industry sector(s) your project is designed to impact.

If you check more than one industry sector, please number starting with “1” being the primary focus. Please note that applicants will not be looked upon more or less favourably based on the number of populations selected.

	Agriculture, forestry, fishing and hunting
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	Mining, quarrying, oil and gas extraction
	Utilities
	Construction
	Manufacturing
	Wholesale trade
	Retail trade
	Transportation and warehousing
	Information and cultural industries
	Finance and insurance
	Real estate and rental and leasing
	Professional, scientific, and technical services
	Management of companies and enterprises
	Administrative and support, waste management and remediation services
	Educational services
	Healthcare and social assistance
	Arts, entertainment and recreation
	Accommodation and food services
	Other services (except public administration)
	Public administration
X	Other – Please explain: Due to our extensive work with entrepreneurs and innovators across the territory, we often hit multiple if not all of the industries above. Our programs and services for entrepreneurs and SMEs are industry agnostic.

PART 3 - PROJECT DETAILS

1. Challenges and Opportunities

Provide an overview of the context for the project, clearly identifying the needs/problems and opportunities/strengths that the project's activities will address as it relates to skills development for Northern community/ies and in the thematic area of SMEs and entrepreneurship. To drive new innovation and insights into skills development that can help us better prepare for and imagine the future, please clearly outline a) the need; b) the challenge; and c) the opportunity.

There have been a number of programs and initiatives in the Yukon to develop the business and entrepreneurial ecosystem in the territory.

While this has created a firm foundation, the Yukon now needs direct intervention to build sustained momentum while creating an inclusive economy and developing skills innovation for small and medium-sized enterprises and entrepreneurship. Current programs do not yet fully embrace the diversity of the founder community, and do not fully prepare businesses for growth and supportive funding. A mindset shift needs to occur within the Youth to better present entrepreneurship as a viable path for career development. More cross-organizational collaboration is required to bring de-colonized approaches to supporting Indigenous businesses. Lastly, encouraging investment has been challenged by a nascent investor community.

The opportunity is to develop a suite of coordinated programs that include tailored support, activities and linkages to resources to support, and activities that will help entrepreneurs spanning multiple target groups to be better equipped to step into entrepreneurship, grow businesses, and access the right funding for their ventures. In parallel, the program will increase the capacity of investors to consider capital instruments that are stage and context correct for businesses in ways that break down the traditional models that have proven to be inequitable. The program is an opportunity for ecosystem building for entrepreneurship in the Yukon. Through the program and the collaboration, the ecosystem players and partners from across the territory and beyond will be able to deepen their relationships and strengthen the collective and systemic-level capacity toward facilitating a partnership driven approach to innovative solutions.

(300 words maximum)

2. Relevance

Describe the alignment of your proposed project with one or more of FSC's strategic priorities, referring to FSC's [Strategic Plan](#).

If you check more than one strategic priority, number starting with “1” being the primary focus. Please note that applicants will not be looked upon more or less favourably based on the number of strategic priorities selected.

1	<i>Easy to access, practical labour market and skills information:</i> FSC works with labour market information experts and partners to provide accurate, practical, and timely data, tools, and resources that can help the skills ecosystem understand changing skills needs and shape evidence-based responses.
3	<i>Person-centered responsive career pathways:</i> FSC enables the testing, prototyping and evaluation of new approaches that will provide forward-looking, customized, high-quality, accessible career and training advice, alongside education and skills training.
4	<i>Employer- and industry-led solutions:</i> FSC collaborates with sectors and industries to test, prototype, and evaluate new approaches for proactively anticipating labour market change and equipping workers with necessary skills.
2	<i>“What works” replication:</i> FSC builds networks that host ongoing learning, support service providers, and build their capacity to adopt “what works,” and inform policies and funding that enable system-wide scaling of best practices in skills training.

Please describe how this project advances knowledge or brings new innovation in addressing the FSC strategic priority/ies selected above.

This project will synthesize the best practices of regional and national organizations with the wisdom and experience of local organizations, entrepreneurs, and investors to deliver a unique approach. The training programs will highlight and amplify the current interest in innovation, entrepreneurship and investing in the community, and provide pathways to understand best approaches and processes. With the foundation of proven programs from Connected North, Spring Activator, Yukonstruct, and Yukon University, the program approach will build on base best practices and provide an adaptive framework to continuously respond to the evolving needs of entrepreneurs. A cross-cutting partner driven approach will ensure that the voices of all community groups including Youth, Female Founder and Funders, and Indigenous founders will be incorporated to ensure more equitable access to education, support capital, and opportunity.

(150 words maximum)

3. Approach

What are the main project activities, partnerships, and processes that will enable you to meet the identified challenges and seize opportunity as an intermediary partner for the Future Skills Centre? How will your approach establish capacity and support systems change that can create success into the future for Northern entrepreneurs and SMEs?

Strengthening Yukon Future Skills Foundations

- These activities are focused on addressing the gaps that have been identified

around access to and awareness of entrepreneurial and innovation skills and training, targeting youth and rural Yukoners across the territory.

- Awareness: Develop a 3-year plan and run an annual Yukonstruct Innovation Week with fellow ecosystem partners, to share learnings and increase collaboration and connection across the territory and Canada.
- Awareness for youth: Work in partnership with Connected North to support their work with indigenous and rural students in Yukon, and to bridge their work with Yukonstruct and YukonU Innovation & Entrepreneurship programs.
- There remains a greater need than resources are available to engage with alumni across existing entrepreneur programming in the territory, especially in underserved communities. Via a partnership with OUTFRNT, local coaches, and advisors, we propose the development of a pilot Alumni Program to maintain the advisory support and networking as well as continue to aid in sharpening of learned skills and desired goals.

Developing Inclusion and Social Innovation into the Ecosystem

- Addressing the role of the opioid crisis, housing availability and affordability as obstacles for inclusion. Lab model as a pilot for how Social Innovation can happen more broadly via a lab model, in partnership with IRP Consulting.
- Development of Yukon as a hub for social innovation, both as a remote region and focused on the role of Indigenous self-determination, entrepreneurship, and inclusion.

Support the development of a local, inclusive investment ecosystem

- For the past few years, our teams have explored the need for increased connection between local investors and the entrepreneurs and SMEs that our organizations support.
- The Yukon Investment Challenge is a pilot program we are aiming to run in January 2023, in partnership with Yukon Venture Angels (YVA) and Spring Activator.
- This program will build on the existing collaborations with Spring Activator, and YVA to focus on providing investment readiness, financial foundation skills and processes, investor education, and tailored workshops for impact entrepreneurs.
- The program will also aim to facilitate an investment of up to \$50,000 into a winning Yukon company. The budget includes pre-program workshops and events to network and recruit local investors, as well as post event support to identify next steps for the investor cohort after the program ends in February.
- Our ultimate goal is to build capacity of investors to consider a broader range of instruments (loans, grants, equity, crowdfunding) for funding startups, in order to increase the supply of funding that is stage and context correct for the startups, in ways that break down the traditional models that have proven to be inequitable.

By integrating these activities across the core constituent participants of an innovation ecosystem designed with Youth, Women, and Indigenous Community as the focus and with their active partnership, the program seeks to create lasting change and a

redistribution of equitable access to education, business opportunity, and capital.

(500 words maximum)

Provide context on similar or comparable projects already being undertaken regionally or in Canada and describe how your project is different or complements the efforts of other players in the ecosystem.

Our project is unique in how it brings a group of support organizations together to target opportunities and gaps in the Yukon entrepreneurial ecosystem specifically. This project's strength is in its ability to connect local partners and facilitate resources towards a broader vision of supporting the Yukon to take a lead in Canada as an inclusive and socially-focused innovation ecosystem. All of the activities undertaken by this project are specific in who they are targeting, and what local partners are included. It connects the Yukon more deeply to projects happening across Canada, but also builds on the unique opportunities that are Yukon-grown. While Social Labs are not a new concept, the idea to explore them in a Yukon-context to map out future tools for tackling tough social issues in the North opens up access and opportunity for the Yukon.

(200 words maximum)

4. Capacity & Partners

Please describe the capacity and track record of the lead organization to undertake this program. Please describe the networks and reach of your organization and partners. What are the skills, experiences, and resources available within the lead organization as they relate to the scope of this project? What is your track record in delivering similar programs, and what was learned from previous experiences that positions the organization to be successful? How will all these elements support the successful execution of the project?

Yukonstruct Society acts as the “front door” of the entrepreneurial support network in the Yukon, providing one-on-one business consultation and mentorship to any entrepreneur or SME in the Yukon, thanks to support from the federal and territorial governments. We run our Startup Bootcamp 3-month market validation program twice annually, and since 2019 this program has seen 50 graduates, with 13 (27%) participants identifying as First Nation Citizens, and 27 (55%) identifying as women or non-binary. Due to these programs and services, Yukonstruct works with over 200 unique entrepreneurs each year, to support the development of new ideas and businesses. Yukonstruct has partnered with organizations such as Yukon First Nation Culture and Tourism, to run Startup Bootcamps that are for Yukon First Nation citizens exclusively. Yukonstruct has been led by Executive Director, Lana Selbee, MBA, for the past four year, and operates with a team of 12 staff. The organization is governed by a board of 9 directors that are elected annually by the organization's members. The

organization strives to be an inclusive and diverse space, as outlined by Our Values.

The Yukonstruct board is 50% women, and there is representation on the board of directors who identify as Indigenous, BIPOC and LGBTQIA2S+. The organization has a standing Diversity and Inclusion Committee. Yukonstruct's leadership team is currently undergoing a 4 month training on Truth & Reconciliation with local organization Inspire Reconciliation Potential (IRP).

Yukon University contributes significantly to developing a healthy and prosperous North through relevant, innovative, and inclusive education, innovation and research. The institution believes everyone living and working in the North should appreciate and understand the rich culture, deep history and modern-day treaties of Yukon and transboundary First Nations. The newly released 2022-2027 Strategic Plan reflects these values by identifying advancing Truth and Reconciliation and developing northern expertise as vital commitments.

For over four years, Yukonstruct and Yukon University's I&E department have worked hand in hand to take innovative steps to establish the Yukon as a Canadian entrepreneur hotbed. With the support of international partners, local and national funders including Future Skills Centre, and sponsors, the Yukon has more programs than ever supporting pre-idea stage through scaling stage entrepreneurs. To get to where we are today, we have listened to Yukoners about the gaps they see and experience in the entrepreneurial journey.

(500 words maximum)

Who are your partners and what roles will they play in the project? Please briefly provide evidence of each partner's capacity to support this project.

Yukon University - Innovation & Entrepreneurship (I&E) Department

Yukon University is a flexible, post-secondary institution grounded in research and education relevant to the North. They prioritize the uniqueness of the North as a driving factor in all that we do to preserve, thrive, and grow the Yukon, together. Their thirteen campuses play a critical role in delivering education throughout the Yukon with tailored learning opportunities and programs.

Yukon Venture Angels

Yukon Venture Angels is a newly founded angel investment group, working to promote the investment of local capital in local start-ups to create a resilient start-up ecosystem. The group was established in November 2021 and has already gathered a group of Yukon investors from across the territory. The group is focused on an inclusive approach to investment.

Sustainable Impact Foundation

The partners of Sustainable Impact have two decades worth of experience with

supporting entrepreneurs and innovators in Canada and internationally. The pilot for its Regional Innovation program is centered around inclusionary development of a roadmap for building ecosystems for innovation and entrepreneurship that can be used as a guide in other communities.

Spring Activator Inc.

Spring Activator (Spring) is Canada's leading impact and innovation ecosystem organization. With a team of 24, Spring delivers training, mentorship, support and access to more than 2,000 entrepreneurs and 500 investors. Spring has delivered 12 investment readiness programs, 10 Immigrant entrepreneur programs and 8 investor programs in the last three years, supporting more than 420 entrepreneurs and 160 investors.

Connected North

Connected North is a national virtual education program which fosters student engagement and enhanced education outcomes across remote Indigenous communities, providing students and teachers with access to content that is engaging and innovative, with the hope of increasing feelings of empowerment in school and in life.

IRP (Inspire Reconciliation Potential) Consulting

IRP Consulting works with Indigenous, Federal and Territorial governments, Post-Secondary institutions, private sector business and individuals to support Indigenous self-determination and to amplify reconciliation efforts that support Nation building. They proudly anchor their work in their Yukon First Nation ways of doing, being and knowing. They have decades of experience creating a safe space for transformational work to occur.

The Pivotal Point

The Pivotal Point brings entrepreneurial thinking to organizations around the globe. From incubators and accelerators, academic institutions and government to corporations, non-profits and charities, they help people advance their goals, capitalize on opportunities, discover new solutions and, as our name implies, set a course in a new direction. Whether it's called an incubator, innovation centre or a community centre, our schools, cities and businesses have the opportunity to become places that support entrepreneurial thinking by building spaces that encourage collision, collaboration, experimentation and inventiveness.

OUTFRNT

OUTFRNT is a Yukon based business development firm built through a virtual corporation model. OUTFRNT specializes in growth solutions for small business, entrepreneurial programs for institutions and governments, as well as the development of in-house projects and initiatives that demonstrate the core competencies of the team and their passion.

(500 words maximum)

Provide a list of key delivery and other partners in the chart below. A letter of support is required for each partner and can be appended as a supporting documentation to your application.

<i>Organization</i>	<i>Name of key contact person</i>	<i>Contact information for key contact</i>
Yukonstruct Society	Lana Selbee	lana@yukonstruct.com
Yukon University	Caitlyn MacMaster	cmacmaster@yukonu.ca
Sustainable Impact Foundation	Alex Tveit	alex@sustainableimpact.is
IRP Consulting	Tosh Southwick	tosh@irpotential.com
Spring Activator	Davina MacPhail	davina@spring.is
Connected North	Michael Furdyk	mfurdyk@takingitglobal.org
Yukon Venture Angels	Barrett Horne	barrett@onfoot.net
The Pivotal Point	Valerie Fox	vfox@thepivotalpoint.ca

We prioritize applications that value and embody the concept “nothing about us without us” within their organizational structure and programming. How are individuals representative of the population(s) you’re seeking to serve involved in the project leadership, decision-making, and delivery of your project? How will you ensure that these principles are integrated into your work?

Since 2014, Yukonstruct Society has been a community-driven, member focused organization, founded by a group of passionate Yukoners dedicated to the power of informal skill-sharing. Our mandate is created by Yukoners for Yukoners, and our organization works to support our members, and to ensure that our members are reflective of Yukon’s demographic in terms of representation in programming, leadership and membership. Our board has a standing Diversity and Inclusion committee that works to achieve this representation.

Our approach to serving the broader Yukon is through collaboration. Our organization is proud to partner with equity-seeking organizations, such as IRP (Inspire Reconciliation Potential) to hold up Indigenous-led projects and priorities, which are representative of the demographics of Yukon’s rural communities. We understand that solutions that work for other cities, whether rural or urban, do not necessarily work in our territory, and we are dedicated to listening and doing the hard work to build relationships and to learn ourselves. Our management team recently underwent a 2 month long training on reconciliation and decolonization, to learn the realities of what

it means to be a settler in Canada. Eleven of the fourteen First Nations in Yukon are self-governing, and as a hub for innovation, we see this as system-changing innovation that is coming out of the Yukon that we are driven to support. This is why the social lab project is Indigenous-led, with our team as support, to work with and learn from the communities we hope to serve. As an organization we strive to recruit diversity on our board, and within our staff team and leadership as a priority. We believe that we all have a role to play in establishing new systems that reduce barriers and create equity in our country.

(300 words maximum)

5. Risk Management

What challenges or risks do you anticipate in implementing the proposed activities and achieving planned impacts? How does your team plan to address these challenges or risks?

There are some challenges in terms of capacity in the North, with many of our organizations overseeing multiple projects and objectives, however, our team has worked diligently to secure co-delivery partners with track-records of successful project oversight and implementation. Many of our projects are exploratory and innovative in nature, based on the development of new models, or extensions of previous work. This means that we will need to be very aware of local stakeholders, communities, and their capacity and priorities. Our team feels confident we will be able to manage any potential change in priorities by being flexible and adaptable, while still achieving our overall project goals and staying within the planned timeline.

Although we all hope to be moving forward from Covid, we are also aware that plans may need to change or be adapted should things change, especially when the work includes elders or rural community members. As done in the past, our team will mitigate this potential challenge by ensuring our projects and programs can be done either in person or virtually, and remaining flexible with our project timelines and plans.

Lack of engagement or interest from target participants could be a challenge, we will rely on our strong, local partnerships to mitigate that risk.

(250 words maximum)

6. Learning & Evaluation

What are you aiming to learn from this project that could benefit the broader skills development ecosystem's practices, programs, and policies? How do you intend to learn from and track progress towards the intended impact of your initiative, and evaluate its success?

The 'Lighting up the North' project combines short term initiatives with clearly defined outcomes, with longer term initiatives that seek to create a foundation to further build

upon in the next 3-5 years. Through the social lab initiative specifically and the project overall, we are aiming to continue to evolve Yukon as a Northern innovation hub that can share lessons learned with other Northern and rural communities. This is emphasized through the process of creating the Roadmap to Regional Innovation in partnership with Sustainable Impact, which is both intended as a report speaking to the impact measurement of the project initiatives, but also to be used as a guide for other Northern communities.

The partners who are involved have extensive experience in their field, and have through this project outlined a clear means by which all the initiatives will be inclusionary in their approach, with Yukon communities and Yukon objectives in mind.

In addition to already planned tracking and reporting, Yukonstruct and the program partners would invite FSC and third parties such as the Common Approach to Impact Measurement to consult on where we can add additional structure, tools, and policies. Improving our Northern communities ability to innovate is a collaborative effort, and we believe in an inclusive and adaptive approach to running our initiatives and reporting.

(250 words maximum)

Given that learning and evaluation are central to FSC's work, are there ways that FSC can help and support you in this area?

We recognize that FSC, and as an extension its partners through the Northern Skills Strategy, have access to considerable resources and experience. What would help this project be even more successful, would be to allow for the sharing of lessons learned through the other Northern Skill Strategy partner initiatives. Similarly, we see it as essential to the success of our own project that we are able to share our approaches, models, and reporting from our own initiatives, so that it can in turn help other Northern and rural communities.

We would invite having a dialogue with other FSC partners through the year to actively share knowledge and resources.

It would also be helpful to have conversations with FSC with regards to the initiatives that we are aiming to build upon going forward, both from a strategic as well as potential future funding perspective. Through these conversations, it would make us better able to plan out a longer term 3-5 year plan, that can continue to reinforce the goals outlined in our project initiatives. We would invite FSC to share your thoughts on how initiatives and models could be improved upon.

(200 words maximum)

PART 4 - PROJECT WORK PLAN AND BUDGET

1. Please submit a **work plan** with key milestones and their timeline.

2. Please complete the project budget template provided to you as part of the application material.
 - a. If applicable, identify funding pending or confirmed for this project from other sources. **This funding should be included as in-kind contributions.** (Please note that funding from other federal sources cannot be counted towards in-kind contributions)
3. Please submit your work plan and budget by sending these files, along with this completed form, to northern@fsc-ccf.ca.
4. You may use the space below to provide any comments to accompany your work plan and/or budget.

A sincere, heartfelt thank you to your team for taking the time to review and consider our proposal. We are passionate about the work we do, and excited for the potential to further collaborate with FSC.

(100 words maximum)

PART 5 - DECLARATION

By submitting an application, the lead organization and its partners affirm that they comply with and/or commit to the following:

- Organizational eligibility¹
- Active support for co-creating and carrying out an evaluation with an FSC-approved evaluator, if FSC decides an evaluation is appropriate for the project
- Active engagement in knowledge mobilization activities related to the project
- Compliance with the Tri-Council Policy Statement on the Ethical Conduct of Research Involving Humans²
- Abide by confidentiality standards³ and due diligence inquiries from Future Skills Centre into the applicant⁴

Signature



Name of signing authority

Lana Selbee

Date

June 13th, 2022

¹ **Organization eligibility:** Applications may be submitted by a sole organization, or a partnership/consortium of organizations, including: 1. Legally incorporated not-for-profit organizations, including not-for-profit social enterprises and registered charities; 2. Publicly funded post-secondary institutions; 3. Industry associations; 4. Professional associations; 5. Indigenous organizations that are a legal entity 6. Municipalities or district social services administration boards 7. For-profit organizations (provided the project is undertaken at cost, with no mark-ups or profit incorporated); 8. Individual persons. The following types of organizations are not eligible to apply: 1. Provinces or territories; and Federal government bodies. For applications with multiple partners, one organization must be identified as the lead applicant for the purpose of signing the funding agreement, receiving and managing the funds, ensuring coordination of project parties and activities, and communicating with the Centre regarding the status of the project on behalf of all partners. The lead organization must be a Canadian entity.

² **Tri-Council Policy Statement:** The Tri-Council Policy Statement (TCPS 2) is a Canadian Government policy statement that sets ethics standards for conducting research on human subjects. All funded projects must comply with the guidelines set out in TCPS 2 and must be approved by a qualified research ethics board if required by those guidelines. Organizations that do not otherwise have an internal research ethics board may utilize the services of the Toronto Metropolitan University Research Ethics Board to obtain approval. All such approvals must be obtained prior to the commencement of the project.

³ **Confidentiality:** Hosted by Toronto Metropolitan University, the Future Skills Centre is subject to the Freedom of Information and Protection of Privacy Act (FIPPA). The act provides every person with a right of access to information in the custody or under the control of the Toronto Metropolitan University, subject to a limited set of exemptions. Section 17 of the act provides a limited exemption for third-party information that reveals a trade secret or scientific, commercial, technical, financial, or labour relations information supplied in confidence where disclosure of the information could reasonably be expected to result in certain harms. Any trade secret or any scientific, technical, commercial, financial, or labour relations information submitted to the Future Skills Centre in confidence should be clearly marked as such. The Centre will provide notice before allowing access to a record that might contain information referred to in s. 17 so that the affected party may make representations to the Centre concerning disclosure in accordance with FIPPA.

⁴ **Due diligence:** Future Skills Centre reserves the right to conduct thorough due diligence on shortlisted projects invited to submit a full application. Due diligence will include a review of the lead organization's financial health and funding sources, the project's management team, operational plans, and existing resources. FSC will also conduct reference checks and will reach out to provincial/territorial governments in those jurisdictions where activities would be undertaken to provide them with advance notice of the shortlisted projects to ensure they address local needs and complement existing initiatives. It is the responsibility of any potential recipient of FSC funds in Quebec to determine if the Ministère du Conseil Exécutif (M-30) applies to them. Any entity that is subject to the act is responsible for obtaining the necessary authorization prior to the conclusion of the agreement. The Centre will abide by the determination of the recipient whether they require an M-30 and will allow a reasonable amount

of time for the Quebec proponent to obtain the authorization from the Government of Québec, should it be required. FSC will work with successful proponents to establish project agreements. As the host organization for the Centre, all project agreements will be made with Toronto Metropolitan University.